Sent:	8/5/2019 12:31:41 PM
To:	Ides, Nan [Ides.Nan@epa.gov]
CC:	Peck, Michelle [Peck.Michelle@epa.gov]; Voigt, Gregory [Voigt.Gregory@epa.gov]
Subject:	RE: Salient Issues, etc. are due TODAY by NOON

Hi Nan,

Below is a note for an upcoming meeting this Wednesday.

August 7
Anacostia Watershed Restoration Partnership Trash Workgroup Quarterly Meeting at Metropolitan Washington Council of Governments (COG)
EPA will provide a brief update on the progress of the revised Anacostia trash TMDL. Attendees include those from Prince George's and Montgomery counties, DOEE and MDE, and environmental non-profits.
Jillian Adair, 215-814-5713; Micka Peck, 215-814-5192

Jillian Adair
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U.S. Environmental Protection Agency, Region 3
Phone: (215) 814-5713
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From: Ides, Nan <Ides.Nan@epa.gov>
Sent: Monday, August 05, 2019 8:18 AM
To: R3 WD <R3_WD@epa.gov>
Subject: Salient Issues, etc. are due TODAY by NOON

After review by an immediate supervisor, please submit any relevant items in the categories below to me by NOON on Mondays.

- **Salient issues** – One paragraph, preferably no longer than **three to four short sentences**. The first sentence should explain the who, what, where, why and when. The rest of the sentences should support that statement and include information on local, state and federal involvement.
- **Upcoming Meetings** – Significant meetings that would generate a salient issue afterward.
    - Guidance on when to report EPA's participation in meetings:
        - When EPA is hosting/co-facilitating a meeting or training
        - When EPA is presenting at a meeting
        - When there is a significant external meeting regarding an emerging issue is coming up
        - Always try to include a brief description of next steps, if applicable

Please also submit any events, meetings or activities taking place outside of Region 3 offices where you could potentially interact with the public, press and/or elected officials.

Thank you,
Nan